

## **Infection Prevention and Control measures to be taken at exams**

### **University of Peradeniya**

#### **Examination venues and their cleaning**

- Examination halls should be arranged by keeping desks 2 m away from each other
- All windows to be kept open to ensure adequate ventilation
- Air-conditioning is not advised
- Where possible, select multiple venues instead of one large venue
- All tables should be disinfected each day, particularly if the student sitting is different. Shared tables at the examination hall and shared instruments need to be cleaned daily and after each use. 70% alcohol spray should be made available for this.
- Additional venues should be made available for any student who develop fever and or respiratory symptom

#### **Entrance to the exam hall**

- All students to perform hand hygiene (HH) with soap and water or alcohol-based hand rub at exam hall entrance.
- Staff should wash their hands before entering the exam hall for the first time and subsequently perform HH with alcohol based hand-rub formulations as required
- Students are encouraged to bring their own hand sanitizers

#### **Personal belongings**

- Students to bring only a pencil, an eraser and three pens when entering the exam hall, along with admission and the record book
- Students can bring a bottle of water for personal use
- No pencil cases or bags allowed inside
- Students must keep their record book opened to the front page, turned up, on the table for examiners to see.
- The candidates should not share their personal belongings with others to avoid cross infection
- The Faculty should have a supply of pencils, erasers, pens should a student request and they should be disinfected before reuse.

#### **Face masks**

- Student and staff must wear at least a surgical mask covering both nose and mouth
- Students should bring an extra mask with them along with a shopping bag for soiled masks, if there is a need to change during the exam
- Students and staff must perform HH before and after changing masks
- Masks should not be removed and kept on the desk/paper at any time
- A stock of surgical masks should be kept in the examination hall (about 25) to be used in case of an urgent need
- In case a student want to drink water during the exam, perform hand hygiene, remove the mask, drink water, put the mask on and perform hand hygiene again.

### **Students with respiratory symptoms**

- Students to contact the Chief Medical Officer if they develop fever and or respiratory symptoms before the exam commences or during the course of the exam
- The CMO would direct such students for COVID-19 testing if needed.
- Such students, if willing and if deemed fit, would sit the exam in a different venue, away from the other students
- A separate room (well ventilated) along with an invigilator in appropriate PPE (surgical mask, face shield, impermeable gown, gloves) should be provided in such instances.
- Faculty should provide surgical masks to such students as well as PPE for staff invigilating these rooms

### **Invigilators**

- Should wash hands with soap and water before entering the exam hall
- Afterwards, they should clean their hands with alcohol based hand rub frequently (once every half an hour)
- Hand hygiene should be performed before and after distributing and collecting papers
- There is no need to wear surgical gloves
- Suggest invigilators be assigned rows. Invigilation, any issues in that row, queries etc must be attended to by that invigilator. Mixing of invigilators strongly discouraged. Any invigilator unable to comply with these needs should inform the chief invigilator and the deputy registrar so alternative arrangements can be made.