



**POSTGRADUATE INSTITUTE OF AGRICULTURE
UNIVERSITY OF PERADENIYA**

**INVITATION FOR APPLICATIONS FOR THE
POST OF DIRECTOR**

Applications are invited from Sri Lankan citizens for the Post of Director of the Postgraduate Institute of Agriculture, University of Peradeniya.

The Postgraduate Institute of Agriculture, the only institute of postgraduate studies in agriculture in Sri Lanka, has over the last 41 years expanded rapidly in many diverse fields of agriculture. The Institute envisages to expand and diversify its academic programmes further and embark on several outreach activities in keeping with changes foreseen in the agricultural sector in order to contribute significantly to the economic development of the country. The Board of Management is seeking an individual with a sound academic background and an excellent record of research and management, with a vision to meet these challenges.

The prospective applicant should possess postgraduate qualifications, preferably a Ph.D. related to agriculture with administrative experience. The successful candidate will be responsible for providing academic leadership while establishing working relations with other organizations within the University and other national and international institutes, with excellent interpersonal skills necessary to perform duties in a multi-disciplinary academic environment and an understanding of the institute's commitment to the community.

The Director, in terms of the Postgraduate Institute of Agriculture Ordinance, is a Full Time Officer, the Principal Executive Officer, the Principal Academic Officer and the Accounting Officer of the institute. The Director is an ex-officio member and Chairman of the Board of Management, Coordinating Committee and an ex-officio member of each Board of Study of the Institute. The appointed Director shall hold office for a period of three years from the date of appointment or until the completion of the 65th year, whichever event occurs earlier.

The Director is eligible to receive a salary applicable to the salary code of U-AC 5 (II), with a fixed monthly entertainment allowance, an academic allowance as applicable to University Staff, in addition to official transport and other approved government allowances applicable to the post.

Prospective applicants should send in their applications along with the complete curriculum vitae including the date of birth and a vision statement for the development of the Institute, a brief account of what he/she proposes to achieve if appointed to the above post. The application should be posted under registered cover or be personally handed over to the Deputy Registrar, Postgraduate Institute of Agriculture, Old Galaha Road, Peradeniya **on or before 3rd July 2017**, indicating **"Post of Director, Postgraduate Institute of Agriculture, University of Peradeniya"** on the top left hand corner of the envelope. In case of an applicant serving in Public Service Corporation, Statutory Bodies and Higher Educational Institutions other than the University of Peradeniya, a letter from the employer should accompany the application, indicating whether the applicant could be released in the event of his/her appointment to the post should.

Further details could be obtained from the Deputy Registrar, Postgraduate Institute of Agriculture on inquiry (Telephone 081-2388203), or visiting the website of the Institute (www.pgia.ac.lk).

REGISTRAR
University of Peradeniya
1st June 2017

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The Gazette of the Democratic Socialist Republic of Sri Lanka

EXTRAORDINARY

අංක 68/11 — 1979 දෙසැම්බර් 26 වැනි බදාදා — 1979.12.26

No. 68/11 — WEDNESDAY, DECEMBER 26, 1979

(Published by Authority)

PART I: SECTION (I) — GENERAL

Government Notifications

L. D.—B. 21/78.

THE UNIVERSITIES ACT, No. 16 OF 1978

ORDINANCE made by the University Grants Commission under section 140, read with section 18, of the Universities Act, No. 16 of 1978.

W. M. A. WIJERATNA BANDA
Secretary,
University Grants Commission.

Colombo, 24th December, 1979.

Ordinance

1. This Ordinance may be cited as the Postgraduate Institute of Agriculture Ordinance, No. 9 of 1979, and shall come into force on 1st January, 1980.

2. The Postgraduate Institute of Agriculture Statute, No. 2 of 1974, made under section 34 read with section 85 of the repealed University of Ceylon Act, No. 1 of 1972, and published in *Gazette Extraordinary* No. 150/5 of February 10, 1974 and deemed under section 140 (2) of the Universities Act, No. 16 of 1978, to be an Ordinance made by the Commission under section 18 of that Act, is hereby repealed without prejudice to anything already done under the aforesaid Statute.

3. Upon the coming into operation of this Ordinance, there shall be established under the provisions thereof an institute to be known as the Postgraduate Institute of Agriculture (hereinafter referred to as the "Institute").

4. The Institute shall be attached to the University of Peradeniya, Sri Lanka (hereinafter referred to as the "University").

5. Subject to the provisions of the Act and of any appropriate Instrument, and the powers, duties and functions of the Commission, the Institute shall have power—

- (a) to admit students ;
- (b) to provide postgraduate instruction, training and research in such specialities in agriculture as may be approved by the Commission upon the recommendation of the Institute and the University ;
- (c) to determine with the approval of the University and the concurrence of the Commission the postgraduate degrees, diplomas, certificates and other academic distinctions to be awarded in the several specialities in agriculture ;

- (d) to conduct with the approval of the University, postgraduate examinations for the purpose of ascertaining the persons who have acquired proficiency in the several specialities in agriculture, and to recommend to the University persons, who, having passed such examinations and having satisfied such other conditions as the University may prescribe by By-laws in consultation with the Institute, are eligible for the award of postgraduate degrees, diplomas, certificates and other academic distinctions of the University ;
- (e) to co-operate, by way of exchange of teachers, students and scholars or otherwise, with Universities or institutions in Sri Lanka or abroad, having objects similar or substantially similar to those of the Institute ;
- (f) to recognize examinations passed and the periods of learning or study pursued by persons seeking admission to, or by students of the Institute at Universities and places of learning of University level, as being equivalent to such examinations and periods of learning or study in the Institute, or such part thereof, as may be prescribed by By-law, and to withdraw such recognition at any time ;
- (g) to erect, equip and maintain for the purpose of the Institute, libraries, laboratories and other buildings, whether for instructional, training or research purposes ;
- (h) to recommend to the University the institution, abolition or suspension of Professorships, Associate Professorships, Senior Lectureships, Lectureships and other posts as may be required for the purposes of the Institute ;
- (i) to institute and award fellowships, scholarships, exhibitions, bursaries, medals and other prizes ;
- (j) to make arrangements for conducting research and courses or parts of courses in places outside the University and the Institute in accordance with any By-law providing for the same ;
- (k) to recognize with the concurrence of the University such persons as may be approved by the Institute, as teachers and examiners thereof ;
- (l) to demand and receive fees in accordance with any Rule providing for the same ; and
- (m) to do all such other acts and things, whether incidental to the powers aforesaid or not, as may be requisite in order to further the objects of the Institute.

6. The Officers of the Institute shall be the following :—

- (a) the Director ; and
- (b) the holder of any other post declared by Ordinance to be a post, the holder of which is an Officer for the purpose of this paragraph.

7. (1) The first Director shall be appointed by the Commission. Every subsequent Director shall also be appointed by the Commission but from a panel of three persons recommended by the Board of Management of the Institute.

(2) Where a member of the staff of a Higher Educational Institution is appointed Director, such Institution shall release such member of the staff so appointed to accept the post of Director.

(3) Each Director shall, unless he vacates office earlier or is removed from office under sub-paragraph (4), hold office for a period of three years reckoned from the date of his appointment or until he completes his sixty-fifth year, whichever event occurs earlier.

(4) Each Director shall be removed from office by the Chairman of the Commission on a vote of censure passed by not less than two-thirds of the total membership of the Board of Management, at a Special Meeting convened for the purpose. The members present at such Special Meeting shall elect from among themselves a person, other than the Director, to preside at such Special Meeting.

(5) Each Director who resigns or is removed from office may, if he was a member of the staff of a Higher Educational Institution immediately prior to his appointment as Director, revert to his substantive post in such Higher Educational Institution, provided that he has not completed his sixty-fifth year.

(6) If the Director, by reason of leave, illness, absence from Sri Lanka, or other cause, is temporarily unable to perform the duties of his office, the Commission shall, within seven days of the occurrence of such inability, make such arrangements as it may think fit for carrying on the duties of the office. Until such arrangements are made, the Registrar of the University shall carry on the routine duties of the office.

(7) If any vacancy occurs in the office of Director, the Commission shall, within seven days of the occurrence of such vacancy, make such arrangements as it may think fit, for carrying on the duties of the office, until a permanent appointment is made under sub-paragraph (1). Until such arrangements are made, the Registrar of the University shall carry on the routine duties of the office.

8. (1) The Director shall be a full-time officer of the Institute, and shall be the principal executive officer and the principal academic officer thereof. He shall be an *ex-officio* member and Chairman of the Board of Management and an *ex-officio* member of each Board of Study. He shall be entitled to convene, be present and speak at, any meeting of any other Authority or body of the Institute but shall not be entitled to vote at any such meeting unless he is a member of such other Authority or body.

(2) It shall be the duty of the Director, in accordance with such directions as may from time to time be lawfully issued to him in that behalf by the Board of Management, to ensure that the provisions of the Act and of any appropriate Instrument in so far as they relate to the Institute, are duly observed, and he shall have and may exercise all such powers as he may deem necessary for the purpose.

(3) It shall be the duty of the Director to give effect, or to ensure that effect is given, to the decisions of the Board of Management and of each Board of Study.

(4) The Director shall be the Accounting Officer of the Institute.

(5) The Director shall be responsible for the maintenance of discipline within the Institute.

9. The Authorities of the Institute shall be the following :—

- (a) the Board of Management ;
- (b) the Board or the Boards of Study ; and
- (c) such other bodies as may be prescribed by Ordinance to be such Authorities.

10. The Board of Management shall be the academic and executive body of the Institute, and shall consist of the following persons :—

(1) the following *ex-officio* members, namely—

- (a) the Director ;
- (b) the Secretary to the Ministry of the Minister in charge of the subject of Higher Education or the nominee of such Secretary ;
- (c) the Secretary to the Ministry of the Minister in charge of the subject of Finance or the nominee of such Secretary ;
- (d) the Secretary to the Ministry of the Minister in charge of the subject of Agriculture or the nominee of such Secretary ;
- (e) the Secretary to the Ministry of the Minister in charge of the subject of Animal Husbandry or the nominee of such Secretary ;
- (f) the Secretary to the Ministry of the Minister in charge of the subject of Plantation Industries or the nominee of such Secretary ;
- (g) the Director of the Coconut Research Institute ; +
- (h) the Director of the Rubber Research Institute ; +
- (i) the Director of the Tea Research Institute ; +
- (j) the Director of Agriculture ; +
- (k) the Director of Animal Production and Health ;
- (l) the Deputy Director of Agriculture in charge of the subject of Research ; +
- (m) the Dean of the Faculty of Agriculture of the University ; and
- (n) the Dean of the Faculty of Veterinary Medicine and Animal Science of the University ; and



UNIVERSITY GRANTS COMMISSION

COMMISSION CIRCULAR NO: 14/2016

No. 20, Ward Place
Colombo 07

September 28, 2016

Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

APPOINTMENT TO THE POST OF VICE - CHANCELLOR

Your attention is invited to Commission Circular No. 880 dated 15.08.2006 as amended by Establishments Circular Letter No. 15/2006 dated 11.12.2006 on the above matter.

The University Grants Commission, at its 948th meeting held on 08.09.2016, having considered the procedure followed in making appointment to the post of Vice Chancellor, decided to include further instructions to be used in the instances where there are candidates securing equal number of votes for the 1st, 2nd or 3rd place at the election, and also to add several steps to certain other guidelines.

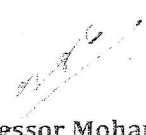
Accordingly, the amended scheme for appointment to the post of Vice Chancellor is given below;

1. Applications/Nominations for the post shall be invited by a notice published in the newspapers.
2. The Council of the University shall appoint a suitable Search Committee comprising three (03) senior academics in the rank of Professor or above to search for and encourage eminent persons to apply. At least one of the members of the Search Committee should be a full time Dean of the University.
3. The applicant shall be requested to submit a statement of vision for development of the University, a brief account of what he/she proposes to achieve if appointed to the post of Vice-Chancellor and a full Curriculum Vitae including the date of birth of the applicant.
4. Where the present incumbent is an applicant, he./she shall give a report highlighting accomplishment during his/her first period of office, in addition to the documents mentioned in para. 3 above.
5. The Council shall appoint an Evaluation Committee comprising three (03) Council Members, none of whom intends to be applicants or nominees for the post of Vice-Chancellor in order for reporting the assessment of qualifications, professional experience and vision statement of each applicant, to the Council.
6. The Secretary to the Council shall ensure that copies of all the documents submitted by the applicants as per paragraphs 3 and/or 4 above are duly circulated among all the Council members and the Observer appointed by the UGC, along with the notice of holding a Special Council meeting for election of the next Vice Chancellor, at least three (3) days prior to the date of election.

7. The Secretary to the Council shall make a request to the UGC for the appointment of an Observer of the UGC well in advance of holding the election.
8. All eligible applicants for the post of Vice Chancellor shall be invited for a brief presentation of minimum ten (10) minutes duration to the Council prior to commencing the election. Since the Council has to nominate 03 candidates, a ballot paper should be prepared containing the names of all eligible applicants and the final determination shall be by the Council voting by secret ballot. Each Council member is entitled to cast 03 votes for 03 different candidates. If a Council member is a candidate, he/she is not eligible to vote.
9. At the election, if two or more candidates secure equal number of votes, for the first, second or third place, Council has the power to call for another vote. The subsequent vote should be limited to the candidates who have secured equal number of votes and it should be taken immediately after announcement of the results of the previous vote.
10. The names of the three (03) persons securing the highest number of votes along with the documents mentioned in paras. 3 and 4 above shall be forwarded to the Commission. If it is decided to rank the three names to be forwarded, the ranking shall be made in the order of highest number of votes secured.
11. Where the advertisement fails to find three applications, the process shall begin afresh by publishing the advertisement more widely. This shall be repeated until three persons are identified for transmission to the UGC.

Provisions of this Circular will be effective from 03.10.2016 and Commission Circular No. 880 dated 15th August 2006 and Establishments Circular Letter No. 15/2006 dated 11th December 2006 will accordingly be rescinded from that date.

Please take action accordingly.


Professor Mohan de Silva
Chairman

- Copies:
1. Secretary/ Ministry of Higher Education & Highways
 2. Chairman's Office/UGC
 3. Vice-Chairman/UGC
 4. Members of the UGC
 5. Secretary/UGC
 6. Deans of Faculties
 7. Registrars of Universities
 8. Accountant/UGC
 9. Bursars of Universities
 10. Librarians/SAL/AL of the Higher Educational Institutions /Institutes
 11. Deputy Registrars/ Snr. Asst. Registrars/Asst. Registrars of Campuses/Institutes
 12. Deputy Bursars/Snr. Asst. Bursars/ Asst. Bursars of Campuses/Institutes
 13. Internal Auditor/UGC
 14. Govt. Audit Superintendents of Universities
 15. Snr. Asst. Int. Auditors of HEIs
 16. Secretaries of Trade Unions
 17. Auditor -General

File No: UGC/HR/2/3/238

EXISTING & REVISED SALARY SCALES (Commission Circular No: 17/2016)

EXISTING SALARY SCALE
AS AT 31.12.2015

REVISED SALARY SCALES
AS AT 01.01.2020

Professor/Senior Professor (U-AC 5-2006-A)

(U-AC 5-2016)

U-AC 5(II) Rs. 56505 – 13x1310 – 73535 p.m.	U-AC 5(II) as at 01.01.2020 Rs. 108490 – 13x2520 – 141250 p.m.
	01.01.2019 Rs. 98093 – 13x2278 – 127707 p.m.
	01.01.2018 Rs. 87696 – 13x2036 – 114164 p.m.
	01.01.2017 Rs. 77299 – 13x1794 – 100621 p.m.
	01.01.2016 Rs. 66902 – 13x1552 – 87078 p.m.