

This application along with the necessary payment should be sent by the applicant to the University/Institute where the applicant has obtained Bachelor Degree or equivalent qualifications.

Name of Candidate :
NIC No. of Candidate :
Address :
Date :

Registrar,
University of
.....

Dear Sir/Madam,

Transcript of Academic Records – 2024/25

I have applied for admission to the Postgraduate Institute of Agriculture, University of Peradeniya to pursue a program of study during the Academic Year 2024/25.

Please be good enough to forward the transcript of my academic record to the **Deputy Registrar, Postgraduate Institute of Agriculture, P.O. Box 55, Old Galaha Road, Peradeniya, Sri Lanka** to reach him not later than **07-10-2024**. Kindly annex this letter when my transcript is forwarded to the PGIA.

My particulars are as follows,

- 1. Name in full :
- 2. Name of Degree :
- 3. Date of Admission :
- 4. Date of Final Examination :

A receipt in support of payment for this transcript is enclosed.

Yours faithfully,
.....
(Signature of Applicant)