

This application along with the necessary payment should be sent by the applicant to the University/Institute where the applicant has obtained Bachelor Degree or equivalent qualifications.

Name of Candidate :

NIC No. of Candidate :

Address :

.....

Date :

Registrar,

University of

.....

Dear Sir/Madam,

Transcript of Academic Records – 2019 (Colombo Branch)

I have applied for admission to the Postgraduate Institute of Agriculture, University of Peradeniya to pursue a program of study during the Academic Year 2019.

Please be good enough to forward the transcript of my academic record to the **Deputy Registrar, Postgraduate Institute of Agriculture, P.O. Box 55, Old Galaha Road, Peradeniya, Sri Lanka** to reach him not later than **05-10-2019**. Kindly annex this letter when my transcript is forwarded to the PGIA.

My particulars are as follows,

1. Name in full :

2. Name of Degree :

3. Date of Admission :

4. Date of Final Examination :

A receipt in support of payment for this transcript is enclosed.

Yours faithfully,

.....

(Signature of Applicant)